

St Mary of the Angels Secondary College PAM (Parent Access Module) Instructions for Parent/Teacher Interviews In Person & Virtual

Step 1: Log in to your PAM Account.

To load the login page (pictured right) type <u>pam.</u> <u>smota.vic.edu.au</u> into your internet web browser OR click on the Parent Access Module on the College's website home page <u>www.smota.vic.edu.au</u>

It is important to note that the Username will be the email you have provided for communication, and the password is case sensitive.

Secondary College, Nathalia
Parent Access Module Login
Please login with your credentials, as supplied by your school.
Username
Password
Keep me logged in Forgot Password? Sign In
Sign in

Step 2: Click on the Parent Teacher Interview button.



Step 3: The 'Parent Teacher Interview Booking' page will load.

If your child(ren)'s name does not appear you will need to update your web browser. Alternatively use Chrome, Firefox or Safari on your child's Macbook.

If you have more than one child at SMOTA select the student you wish to book an appointment in the dropbox.

Parent Teacher Interview Booking

A Interviews Term 3, 2020 (1) Densday 27th August 1.00pm-4.00pm & 5.00pm-7.00pm The LA Interviews will be conducted online through the Whereby platform. The required interview link is available where you made your booking on PAM. Please refer to the email sent with more detailed instructions. Online	
Dersday 27th August 1.00pm-4.00pm & 5.00pm-7.00pm The LA Interviews will be conducted online through the Whereby platform. The required interview link is available where you made your booking on PAM. Please refer to the email sent with more detailed instructions. Online	
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There are no limits on now many bookings a parent account can make. Learning Advisor Program	
DEMO (0)	2

If you cannot see the date and times for appointment	s
please click on the +.	

Demo's Classes for Interview	
LA Interviews Term 3, 2020 (0)	+
DEMO (0)	+
Booked Times	-

Step 4: Click on 'Learning Advisor Program' to book an appointment.

Times and dates for selection will then appear in a box on the right hand side. Click on the suitable time and date

Then select the preferred Interview type either 'In-Person' or 'Virtual'. (*It will not allow you to 'Book Interview' until you have made this selection*).

Click on Book Interview.

BOOKED TIMES:

Booked times will now appear at the bottom of the screen.

To delete/or change an interview click on the red cross beside the time you wish to delete or change.

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Nathalia Interviews		H
Barooga Interviews (1)		
Thursday 25th March 3.00pm - 8.00pm PLEASE NOTE THE VENUE: Interviews will take place at the Cobram/Barooga Golf Club in the Fairways function room.	Teacher: Dani Blain	
Cobram/Barooga Golf Club, Golf Course Road, Barooga.	3:00pm, 25th March 2021	Î
	3:40pm, 25th March 2021	
Learning Advisor Program	4:00pm, 25th March 2021	
	4:20pm, 25th March 2021	
	4:40pm, 25th March 2021	
	5:00pm, 25th March 2021	
	5:20pm, 25th March 2021	
	5:40pm, 25th March 2021	
	6:00pm, 25th March 2021	
	6:20pm, 25th March 2021	
	6:40pm, 25th March 2021	+
	Preferred Interview Type:	
	Virtual	

17th March 2021		4:00pm - 4:20pm (20 minutes)	
Milla Dobson Class: Learning Advisor Program Teacher: Dani Blain Preferred Interview Type: Virtual Vi	Virtual meeting	link will be available on the day of the interview.	X
25th M	arch 2021	3:00pm - 3:20pm (20 minutes)	
Milla Dobson			
Class: Learning Advisor Program Teacher: Dani Blain	Boom:	Location	

On the day/evening for a Virtual Parent Teacher Interview

- **Step 1:** Log into your PAM Account.
- Step 2: Click on the Parent Teacher Interview button (where you made your appointment) and scroll down the page to your booked times.

Parent Teacher Interview Booking

Booked Times	6		
	17th March 2021	4:00pm - 4:20pm (20 minutes)	
Milla Dobson Class: Learning Advisor Teacher: Dani Blain	Program e:		2
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